October 15, 2015

Dear ASCE Student Chapters,

The University of Alabama is excited to invite you to the 2016 ASCE Southeast Student Conference to be held in Tuscaloosa, Alabama, March 10-12, 2016! Our conference theme is *Resilient by Design: Overcoming the Unexpected*.

This letter is the first of three mailers for the upcoming conference to be sent to each participating university. Please read this mailer in its entirety and relay all pertinent information to appropriate individuals in your student chapter. This document will also be included on the conference website, which is being finalized for publishing and should be live next week.

**Important Deadlines:**

- **December 4, 2015**  School Registration forms and $200 per school fee due
- **February 12, 2016**  Individual Registration forms and $55 per person fee due
- **February 26, 2016**  Late Registration due (late fee to be determined)

*Forms will be available on the conference website. Any forms or fees sent by mail must be postmarked by these dates.*

**Tentative Conference Schedule:**

- **Thursday, March 10, 2016**
  - Steel Bridge Display  Shelby Engineering and Science Quad
- **Friday, March 11, 2016**
  - Steel Bridge Construction  North Engineering Research Center
  - Concrete Canoe Display  Shelby Engineering and Science Quad
- **Saturday, March 12, 2016**
  - Concrete Canoe Races  Lake Lurleen State Park
  - Awards Banquet  Bryant Conference Center
The School Registration form will be available under the Registration tab on the conference website. This form and fee must be completed and paid by Friday, December 4, 2015. The preferred method of payment for the School Registration fee is by check postmarked by the deadline. Checks can be made payable to The University of Alabama and sent to:

2016 ASCE Southeast Student Conference  
Attn: Derek Williamson  
Department of Civil, Construction and Environmental Engineering  
Box 870205  
Tuscaloosa, AL 35487-0205

We are currently evaluating the potential use of a third-party online payment system for Individual Registration and will post an update on the conference website once an official decision has been made.

Competition information and rules can be found in the supporting document and will be available on the conference website under the Competitions tab.

Hotel information will be found by going to the Hotels tab on the conference website. We are actively working to negotiate special rates with nearby hotels, and information regarding booking will be updated as available.

In compliance with the Americans with Disabilities Act (ADA), every possible effort will be made to accommodate school and individual needs. If you require special assistance, please contact us via email, no later than February 26, 2016.

Please confirm your receipt of this mailer by sending an email to the conference email (asce.southeastconference.2016@gmail.com) no later than Friday, November 6, 2015. Please only send one confirmation per student chapter.

Enjoy the rest of your fall semester and get ready for an exciting conference!

Sincerely,

Preston Jutte  
Conference Co-Chair  
The University of Alabama | 2016

James New  
Conference Co-Chair  
The University of Alabama | 2016